



Microsoft Pocket Guide to Microsoft PowerPoint 2000 (Pocket Guide (Microsoft))

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Microsoft PowerPoint 2000 presentation graphics program helps PC users organize, illustrate, and deliver ideas with professional impact. Whether presenting to an informal gathering, a high-stakes meeting, or the world through the Internet, PowerPoint 2000 helps make a powerful impression.

"Microsoft Pocket Guide To Microsoft Powerpoint 2000" is the compact, portable reference for the frequent traveler or office staffer seeking quick answers about the popular presentation graphic's tools, terms, and techniques. Topics are organized alphabetically (a favorite feature of this easy-to-use series) and include step-by-step instructions as well as numerous illustrations to get the most from PowerPoint 2000. The troubleshooting section goes a step further by addressing common software problems with quick, easy answers -- anywhere.

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